

**CARDER**  
**36090-101502**



***ROANOKE CITY COUNCIL  
REGULAR SESSION***

***OCTOBER 15, 2002  
2:00 P.M.***

***CITY COUNCIL CHAMBER***

***AGENDA FOR THE COUNCIL***

**1. Call to Order--Roll Call. (Vice-Mayor Harris was absent.)**

The Invocation was delivered by The Reverend Delmar L. Jackson, II, Senior Pastor, Abundant Grace Assembly.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Ralph K. Smith.

Welcome. Mayor Smith.

**NOTICE:**

Meetings of Roanoke City Council are televised live on RVTv Channel 3. Today's meeting will be replayed on Channel 3 on Thursday, October 17, 2002, at 7:00 p.m., and Saturday, October 19, 2002, at 4:00 p.m. Council meetings are now being offered with closed captioning for the hearing impaired.

## **ANNOUNCEMENTS:**

**THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE THURSDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.**

**THE CITY CLERK'S OFFICE NOW PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT [WWW.ROANOKEGOV.COM](http://WWW.ROANOKEGOV.COM), CLICK ON THE ROANOKE CITY COUNCIL ICON, CLICK ON MEETINGS AND AGENDAS, AND DOWNLOAD THE ADOBE ACROBAT SOFTWARE TO ACCESS THE AGENDA.**

**ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.**

**ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE AT [WWW.ROANOKEGOV.COM](http://WWW.ROANOKEGOV.COM), TO OBTAIN AN APPLICATION.**

## **2. PRESENTATIONS AND ACKNOWLEDGMENTS:**

Proclamation declaring October 25 - November 3, 2002 as Red Ribbon Week.  
**File #3-76-304**

Proclamation declaring Sunday, October 27, 2002, as "Change Your Clock,  
Change your Battery" Day.  
**File #3-70-354**

## **3. CONSENT AGENDA**

**(APPROVED 6-0)**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.**

- C-1 Minutes of the work session of City Council held on Monday, July 29, 2002; and the regular meeting of City Council held on Tuesday, September 3, 2002.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

- C-2 A communication from Mayor Ralph K. Smith requesting a Closed Meeting to discuss the Citizen of the Year Award, pursuant to Section 2.2-3711 (A)(10), Code of Virginia (1950), as amended.

RECOMMENDED ACTION: Concur in the request.  
**File #80-132**

- C-3            A communication from James P. Armstrong tendering his resignation as a member of the Roanoke Neighborhood Partnership Steering Committee, effective October 18, 2002.

RECOMMENDED ACTION: Accept the resignation and receive and file the communication.

**File #15-110-488**

- C-4            Qualification of the following persons:

Kyle G. Ray as a member of the Architectural Review Board, for a term ending October 1, 2002;

Paul P. Anderson and Mark E. Feldmann as members of the Roanoke Civic Center Commission, for terms ending September 30, 2005;

E. W. Tibbs as a member of the City of Roanoke Transportation Safety Commission, for a term ending October 31, 2004; and

Efren T. Gonzalez as a member of the Board of Trustees, City of Roanoke Pension Plan, for a term ending June 30, 2006.

RECOMMENDED ACTION: Receive and file.

**File #15-110-192-249-316-429**

## **REGULAR AGENDA**

**4. PUBLIC HEARINGS: NONE.**

**5. PETITIONS AND COMMUNICATIONS: NONE.**

## 6. REPORTS OF OFFICERS:

### a. CITY MANAGER:

#### BRIEFINGS:

1. Neighborhood Selection Task Force Timeline. (10 minutes)  
**Withdrawn.**

#### ITEMS RECOMMENDED FOR ACTION:

2. A communication recommending execution of a contract for an Operational Medical Director for Fire-EMS, to provide medical oversight for provision of pre-hospital care.

**Adopted Resolution No. 36090-101502. (6-0.)**  
**File #70-354**

3. A communication in connection with a Parking Lot Management Agreement between the City of Roanoke and the City of Roanoke Redevelopment and Housing Authority, with regard to the Bullitt Avenue and Church Avenue Surface Parking Lots; adoption of parking fees to be charged at Salem Avenue, Church Avenue and Bullitt Avenue Surface Parking Lots; and an Amendment to the Contract for Management and Operation Services between the City of Roanoke and Lancor Parking, L.L.C., regarding certain parking facilities.

**Adopted Resolution Nos. 36091-101502 and 36092-101502,**  
**and Ordinance No. 36093-101502. (6-0.)**  
**File #178-553**

4. A communication recommending approval of substantial targeting of the City's HUD funds to one or more of block groups within each of the Gainsboro, Hurt Park, Washington Park, Loudon-Melrose, Old Southwest and Gilmer/Northwest Neighborhood Environmental Organization neighborhoods.

**Adopted Resolution No. 36094-101502. (6-0.)**  
**File #68-165-178-236**

5. A communication recommending execution of the 2002-03 Combined Community Development Block Grant and HOME Investment Partnerships Program Agreement with Blue Ridge Housing Development Corporation.

**Adopted Resolution No. 36095-101502. (6-0.)**  
**File #200-335-178-236**

6. A communication recommending execution of the 2002-03 Combined Community Development Block Grant and HOME-funded Agreement with the City of Roanoke Redevelopment and Housing Authority.

**Adopted Resolution No. 36096-101502. (6-0.)**  
**File #178-200-236**

7. A communication recommending authorization to allow community groups, volunteers, and such other entities as may be deemed appropriate to undertake the Storm Drain Stenciling Project.

**Adopted Resolution No. 36097-101502. (6-0.)**  
**File #27**

8. A communication with regard to acceptance of funds from the United States Department of Health and Human Services for the Runaway and Homeless Youth Act Outreach Program, and appropriation of funds in connection therewith.

**Adopted Budget Ordinance No. 36098-101502 and Resolution No. 36099-101502. (6-0.)**  
**File #22-60-72-304**

9. A communication with regard to amendment to the lease agreement for the Human Services Building.

**Withdrawn.**

10. A communication with regard to a joint use agreement between the City of Roanoke and the Roanoke City Schools for use of Breckinridge Middle School Fitness Facility, for a period of five years, effective October 1, 2002.

**Adopted Resolution No. 36100-101502. (6-0.)**  
**File #467**

11. A communication recommending acceptance of the bid submitted by S. R. Draper Paving Co., for construction of various curbs, gutters and sidewalks, in the amount of \$134,995.50, rejecting all other bids received by the City, and appropriation of funds in connection therewith.

**Adopted Budget Ordinance No. 36101-101502 and Ordinance No. 36102-101502. (6-0.)**  
**File #57-60**

b. CITY ATTORNEY:

1. A report recommending amendment of Article II, Solicitations for Charitable Purposes, Chapter 28, Solicitations, Code of the City of Roanoke (1979), as amended, to require all charitable organizations conducting charitable solicitations in the City of Roanoke to obtain a permit from the City Manager.

**Adopted Ordinance No. 36103-101502. (6-0.)**  
**File #24-169-328**

2. A report in connection with a conditional permit to allow encroachment of a basketball goal approximately three feet into the public right-of-way in front of property located at 3745 Forest Road, S. W., and repealing Ordinance No. 35959-070102.

**Adopted Ordinance No. 36104-101502. (6-0.)**  
**File #166-169**

## **7. REPORTS OF COMMITTEES:**

- a. A report of the Roanoke City School Board requesting appropriation of funds to various school accounts; and a report of the Director of Finance recommending that Council concur in the request. Richard L. Kelley, Assistant Superintendent of Operations, Spokesperson.

**Adopted Budget Ordinance No. 36105-101502. (6-0.)**  
**File #60-467**

## **8. UNFINISHED BUSINESS: NONE.**



## **9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS:**

- a. A resolution reappointing Dennis R. Cronk as a Director on the Board of Directors of the Industrial Development Authority of the City of Roanoke, for a term of four years commencing October 21, 2002, and ending October 20, 2006.

**Adopted Resolution No. 36106-101502. (6-0.)**  
**File #207**

- b. A resolution reappointing Stark H. Jones as a Director on the Board of Directors of the Industrial Development Authority of the City of Roanoke, for a term of four years commencing October 21, 2002, and ending October 20, 2006.

**Adopted Resolution No. 36107-101502. (6-0.)**  
**File #207**

## **10. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor, Vice-Mayor and Members of City Council.

**Council Members Bestpitch and Wyatt expressed appreciation for the opportunity to participate in the Leadership Trip to Charleston, South Carolina, which was held October 6-8, 2002.**  
**File #132**

- b. Vacancies on various authorities, boards, commissions and committees appointed by Council.

## **11. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

**CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.**

**Mr. Robert Gravely, 617 Hanover Avenue, N. W., spoke with regard to affordable housing in the City of Roanoke.**

**File #178**

## **12. CITY MANAGER COMMENTS:**

**The City Manager commended the Mayor and Members of Council for taking time out of their busy schedules to attend the Leadership Trip to Charleston, South Carolina, on October 6-8, 2002. She advised that the Planning Retreat on Thursday, October 17, will provide an opportunity for Council Members to discuss the City of Roanoke's Comprehensive Plan in more detail.**

**File #132-200**

**The City Manager referred to a report and recommendations from the Wildlife Task Force, copy of which was previously forwarded to the Members of Council. She advised that additional work is needed before a staff recommendation is submitted to Council, and presented copy of a communication which was forwarded to the Task Force requesting that it reconvene and produce supporting statistics. She further advised that certain members of the Task Force have resigned and asked that Council Members submit recommendations for replacements by Friday, October 18.**

**File #54**

**In conjunction with the celebration of Halloween on October 31, the City Manager advised that activities will be held at the Roanoke Civic Center for children under 12 years of age.**

**File #192-304**

**The meeting was declared in recess for one closed session.**

**CERTIFICATION OF CLOSED SESSION. (6-0)**

**THE COUNCIL MEETING WAS DECLARED IN RECESS UNTIL 5:00 P.M., FOR A JOINT MEETING OF CITY COUNCIL AND THE CITY OF ROANOKE REDEVELOPMENT AND HOUSING AUTHORITY IN ROOM 159, NOEL C. TAYLOR MUNICIPAL BUILDING.**



***CITY COUNCIL/CITY OF ROANOKE REDEVELOPMENT  
AND HOUSING AUTHORITY  
JOINT MEETING***

***OCTOBER 15, 2002  
5:00 P.M.***

***EMERGENCY OPERATIONS CENTER  
CONFERENCE ROOM***

***AGENDA***

1. Call to Order.
2. Roll Call by the City of Roanoke Redevelopment and Housing Authority.
3. Welcome. Mayor Ralph K. Smith.
4. Invocation/Dinner.
5. Opening Remarks. Mayor Ralph K. Smith and Chairman Ben J. Fink.
6. Project Updates:
  - a. South Jefferson Redevelopment Area (Riverside Centre). Commissioner Christie L. Meredith.
  - b. Eight Jefferson Place (GOB South). Commissioner Joseph F. Lynn.

- c. Lincoln 2000. Commissioner Carolyn N. Bumbry.
- 7. Roanoke Redevelopment and Housing Authority History, Vision and Roles. Chairman Fink.
- 8. Summarization. Chairman Fink.
- 9. Remarks by City Council Members and the City Manager.
- 10. Remarks by City of Roanoke Redevelopment and Housing Authority Commissioners and the Executive Director.
- 11. Other Business.

**THE CITY COUNCIL MEETING WAS DECLARED IN RECESS TO BE RECONVENED AT 7:00 P.M., IN THE CITY COUNCIL CHAMBER, FOURTH FLOOR, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., CITY OF ROANOKE.**



***ROANOKE CITY COUNCIL  
REGULAR SESSION***

***OCTOBER 15, 2002  
7:00 P.M.***

***CITY COUNCIL CHAMBER***

***AGENDA FOR THE COUNCIL***

**Call to Order -- Roll Call. (City Council)  
(City Planning Commission)  
  
(Vice-Mayor Harris and Council  
Member Dowe were absent.)**

The Invocation was delivered by Mayor Ralph K. Smith.

The Pledge of Allegiance to the Flag of the United States of America was led by Mayor Smith.

Welcome. Mayor Smith.

**NOTICE:**

Tonight's meeting will be televised by RVTv Channel 3 to be replayed on Thursday, October 17, 2002, at 7:00 p.m., and Saturday, October 19, 2002, at 4:00 p.m. Council meetings are now being offered with closed captioning for the hearing impaired.

## **A. PUBLIC HEARINGS:**

1. Joint public hearing by the City Council and the City Planning Commission on an amendment to Sections 36.1-393, Standards for new construction, 36.1-403, Front yard requirements for infill developments, and 36.1-428, General standards, Chapter 36.1, Zoning, Code of the City of Roanoke (1979), as amended, to provide standards for a new dwelling, a new accessory building, or an expansion of an existing dwelling in the ND, Neighborhood Design District overlay, to establish the depth of front yards, and to establish parking requirements in the ND District. Christopher L. Chittum, Senior Planner, Spokesperson.

**An ordinance was tabled until the regular meeting of Council on Monday, November 4, 2002, at 2:00 p.m.  
File #51**

2. Joint public hearing by the City Council and the City Planning Commission on a request of the City Planning Commission that properties located within the Melrose Rugby neighborhood generally bounded by Interstate 581, Lick Run and Andrews Road on the north, Melrose and Orange Avenues on the south, Tenth Street on the east, and Lafayette Boulevard on the west, be zoned ND, Neighborhood Design District overlay. Christopher L. Chittum, Senior Planner, Spokesperson.

**An ordinance was tabled until the regular meeting of Council on Monday, November 4, 2002, at 2:00 p.m.  
File #51**

3. Public hearing on the request of Larry J. Conner and Rhonda S. Conner that a parcel of land containing 0.158 acre, described as 547 Campbell Avenue, S. W., Official Tax No. 1112510, be rezoned from LM, Light Manufacturing District, to C-1, Office District, subject to certain conditions proffered by the petitioner. Maryellen F. Goodlatte, Attorney, Spokesperson.

**Adopted Ordinance No. 36108-101502. (5-0.)  
File #51**

4. Public hearing on the request of the Roanoke City School Board for passage of a resolution, or resolutions, approving issuance by the City of Roanoke of its general obligation bonds, in an amount estimated not to exceed \$800,000.00, for the purpose of financing certain rehabilitations, repairs and/or equipment in connection with Lincoln Terrace Elementary School. George J. A. Clemo, Attorney, Spokesperson.

**Adopted Resolution No. 36109-101502. (5-0.)**  
**File #53-467-472**

5. Public hearing on a request of the City of Roanoke that Vision 2001-2020, the City's Comprehensive Plan, be amended to include the Southern Hills Neighborhood Plan as an element of said Plan. Christopher L. Chittum, Senior Planner, Spokesperson.

**Adopted Resolution No. 36110-101502. (5-0.)**  
**File #165**

6. Continuation of a public hearing in connection with a proposal of the City of Roanoke to vacate an existing water line easement located on privately owned property in exchange for a relocated easement to be dedicated to the City of Roanoke; and thereafter, the City of Roanoke proposes to quitclaim a portion of the new easement to the Virginia Department of Transportation, in connection with development of Kingston Estates, a new subdivision located in Roanoke County. Darlene L. Burcham, City Manager, Spokesperson.

**Adopted Ordinance No. 36111-101502. (5-0.)**  
**File #28-68-252-268-316-468**

## **B. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

**CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.**



**THE COUNCIL MEETING WAS DECLARED IN RECESS TO BE RECONVENED ON THURSDAY, OCTOBER 17, 2002, AT 9:00 A.M., AT BERNARD'S LANDING RESORT AND CONFERENCE CENTER, 775 ASHMEADE ROAD, MONETA, VIRGINIA, FOR THE CITY COUNCIL'S PLANNING RETREAT. AT THE CONCLUSION OF THE COUNCIL'S PLANNING RETREAT, THE MEETING WILL BE RECESSED UNTIL FRIDAY, OCTOBER 18, 2002, AT 12:00 NOON, COVINGTON CITY HALL, 333 WEST LOCUST STREET, COVINGTON, VIRGINIA, FOR A MEETING OF THE REGIONAL LEADERSHIP SUMMIT.**